

Information on the use of the Suomi.fi authorization for shareholders

General

Shareholders that are legal persons can use the electronic Suomi.fi authorization service instead of the traditional proxy in Euroclear Finland's Annual General Meeting service. In this case, the entity authorizes a proxy nominated by him or her in the Suomi.fi service at www.suomi.fi/e-authorizations using the proxy "Representation at the General Meeting".

The authorization is an electronic power of attorney, the details of which are stored in the authorization register. When dealing on behalf of another in a service that utilizes Suomi.fi authorizations, the valid authorizations are checked from the authorization register. The authorization may also be the right of authorization or the right of authorization of the representative, in which case the authorized person may administer the authorizations of the company or entity in the Suomi.fi authorizations.

The Suomi.fi authorization service also utilizes the representation information of the entities entered in the trade register. If the entity owner is represented at the general meeting by a person who has the sole right to represent the company (for example, the managing director and the person entitled to sign), no separate authorization is required. The right of representation entitles the holder to represent at the Annual General Meeting. The authorization given in the Suomi.fi authorization service is general and applies to general meetings in general.

If the authorization of the entity is limited to the general meeting of a particular company, the authorization shall be limited in detail. The business ID of the company in question is used for delimitation.

Granting the authorization

When shareholders that are legal persons authorize its representative to the Annual General Meeting in the Suomi.fi authorization service, the authorization may be made by a person who has the right to represent the entity in the Trade Register in accordance with the terms and conditions of the Suomi.fi service. The Suomi.fi service identifies itself with its own personal identification means and chooses on behalf of which community the authorizations are issued. After that, the proxy (s) will be appointed and authorized to "represent at the Annual General Meeting" and the term of office will be determined. If the authorization is allocated only to the general meeting of a certain company, it is limited to a specification that uses the business ID of that company.

More detailed instructions and various authorization options can be found on the Suomi.fi website. For example, the exercise of the right of authorization may be well suited to matters relating to general meetings. Authorization is also possible by the delegate requesting the authorization and the principal confirming the authorization. In this case, it is good to note that the authorization is only valid once it has been confirmed by the principal.

Registration to the Annual General Meeting

If shareholders that are legal persons use the Suomi.fi electronic authorization, the authorized person must identify himself or herself with strong electronic identification in Euroclear Finland's Annual General Meeting service when registering for the Annual General Meeting. After that, s/he will be directed to the Suomi.fi service and his transaction authorization will be checked automatically, after which s/he will be directed back to the Euroclear Finland service. The business authorization may be based on an electronic Suomi.fi authorization or a right of representation based on the trade register. Strong electronic identification works with Finnish bank IDs or Finnish mobile certificates.

Shareholders that are legal persons can make changes to the registration information and proxies directly in the service of Euroclear Finland until the end of the registration period. If there are any changes after the registration period, the shareholder must contact Tecnotree.